



#### Introduction

The Division of Student Affairs offers undergraduate students an experience that complements the mission of the College. In partnership with faculty, staff, alumni, and national organizations, the Division of Student Affairs challenges and educates students in the areas of integrity, commitment, accountability, leadership, scholarship, and civic responsibility. Wiley College recognizes that Greek-letter organizations are an integral part of the campus community and can have a positive impact for members and the campus community as a whole.

Wiley College is committed to the academic, personal, and professional development of our Greek-letter organizations and their members. This encompasses ensuring the safety and well-being of our students, campus community, and the College's reputation. The College is committed to establishing preventative measures to help foster a safe campus community and create a system of accountability for all constituents.

Delineated within this document is all information needed by National Pan-Hellenic Council (NPHC) organizations, their advisors, and aspiring members regarding membership intake at Wiley College. Chapter advisors must work synonymously with College personnel to ensure a successful and positive experience for all individuals involved. In order for College to assist chapters with the membership intake process and avoid potential problems, chapters must adhere to the following guidelines regarding membership intake.

The membership intake guidelines pertain to the organizational members of the NPHC, which is comprised of the nine, historically Black Greek-letter fraternities and sororities. All membership intake procedures, including informational events, must receive prior approval, in writing, from the College. Approval letters will come from the Office of the Vice President for Student Affairs once all paperwork has been received and verified. This membership intake manual is designed to help ensure the privacy of each of our member chapters, candidates for membership, and that all applicable College, national organizations, local and state laws are followed. This manual is an addendum to the *Student Code of Conduct*.

This *Greek Life Code of Conduct* governs the actions of Greek-letter organizations at Wiley College. The Division of Student Affairs may create procedures and standards to implement this policy and any other rules and standards. The administrative officers within the Division of Student Affairs has the right, at any time, to exercise their authority in regard to any Greek-letter organization when deemed appropriate. The Division of Student Affairs is responsible for the interpretation of this *Greek Life Code of Conduct*. Should any person wish for an interpretation of any provision of this policy, that party should contact the Division of Student Affairs and the Vice President (or his or her designee) will render an opinion in response to the inquiry. The interpretation will be final.

## **General Policies**

The Division of Student Affairs has outlined the following statements regarding Greek Life at Wiley College:

- 1. Greek-letter organizations and their members will abide by all rules and regulations of the College as published in this policy, the *Student Code of Conduct*, and local, state, and federal laws.
- 2. Greek-letter organizations will establish alumni support for the purpose of providing community, information, training, discipline, and leadership.
- 3. Greek-letter organizations will promote academic excellence for members and promote an environment conducive to learning.
- 4. Greek-letter organizations will participate in campus activities and contribute to campus life.
- 5. Greek-letter organizations will encourage and support the involvement of its members not only in fraternity/sorority leadership positions, but leadership positions throughout the campus community.

- 6. Members of Greek-letter organizations must recognize that, by virtue of enrollment, they are at Wiley College primarily for an academic education. The basic relationship between the student and the College cannot be altered by co-curricular activities such as membership in a Greek-letter organization.
- 7. Members must recognize that Greek-letter organization membership is a privilege, and by voluntarily associating with a Greek-letter organization, agree to conduct themselves responsibly at all times in accordance with the policies and guidelines of Wiley College and their organization.
- 8. Members will participate thoughtfully in the business of their organizations, accept responsibility for their organization, and embrace and support the policies and goals of Wiley College and their organization.
- 9. Greek-letter organizations will be subject to the authority of the Division of Student Affairs and other entities as specifically outlined in this policy.
- 10. The Division of Student Affairs will determine and implement any rules or guidelines not covered by this policy.

# **Membership Criteria**

Recognition as a Greek-letter organization is the formal process by which Wiley College permits a fraternity, sorority, or other organization to function on campus, conduct membership intake, and be considered a part of the campus community.

#### **Membership Requirements**

- 1. Membership Intake Requirements
  - a. Candidates must be a full-time, currently enrolled student at Wiley College.
  - b. Earned 30 credit hours at Wiley College.
    - Transfer students must have earned 12 of the 30 credit hours from Wiley College.
  - c. Cumulative GPA of 2.6 (no rounding, effective 2019-2020 academic year).
  - d. Fifteen (15) hours of verifiable community service through Wiley College.
  - e. Does not have any outstanding *Student Code of Conduct* violations.
  - f. Does not have an unpaid financial balance to the College
  - g. Must complete the Divine Intervention (Greek Life educational program facilitated by the Division of Student Affairs) prior to the chapter's submission of a Request for Membership Intake by National Pan Hellenic Council Organization (NPHC).
- 2. General Membership Requirements (once initiated)
  - a. Maintain a 2.5 cumulative GPA (no rounding).
  - b. Must be a full-time, currently enrolled student at Wiley College.
  - c. Be in good standing with Wiley College.

#### **Organization Responsibilities**

Organizations have the following responsibilities during the membership intake process:

- 1. Organizations must petition the College to be considered for membership intake.
- 2. Organizations must ensure that membership intake activities will not interfere with the academic progression of candidates.
- 3. In the selection of new members, organizations must ensure that the process is free of any form of hazing.
- 4. Chapter advisors must be present at ALL membership intake activities.
- 5. Organizations must complete ALL required paperwork.

#### **Membership Intake Period**

- Greek-letter organizations may conduct membership intake during the spring semester. Fall intake
  will be made only in extenuating circumstances with the permission of the Vice President for Student
  Affairs.
- 2. Membership intake activities may only be conducted during the following days/times for the approved intake period:

a. Monday – Thursday: 5:00pm – 10:00pm
 b. Friday: 5:00pm – 12:00am
 c. Saturday: 8:00am – 12:00am
 d. Sunday: 8:00am – 10:00pm

- e. No membership intake activities can take place during Spring Break.
- 3. The specific membership intake period will be announced by the Division of Student Affairs prior to the start of the spring semester.

#### **New Member Presentations**

All Greek-letter organizations must note the following regarding all new member presentations:

- 1. The date, time, and location of all new member presentations will be determined by the Division of Student Affairs.
- 2. "Death Marches" are PROHIBITED.

#### **Prohibited Activities**

#### Alcohol

Greek-letter organizations will comply with the following rules, in addition to those stated in the *Student Code* of *Conduct*:

- 1. The possession, sale, use or consumption of alcoholic beverages during on-campus events, sponsored or endorsed by a Greek-letter organization, or at any on-campus event an observer would associate with a Wiley College Greek-letter organization is prohibited.
- 2. The purchase of alcohol through or with organizational funds is prohibited. Additionally, the purchase of same for members or guests be undertaken or coordinated by any member in the name of or on behalf of an organization is prohibited.
- 3. No members, collectively or individually, shall purchase, serve, or sell alcoholic beverages to minors.

#### Hazing

The potential for hazing typically arises as part of a student's initiation in a Greek-letter organization in which there is often a perceived or real power differential between members of the organization and those newly joining it. No Greek-letter organization, student or alumnus shall conduct nor condone hazing activities. Hazing is defined as any action taken or situation created, intentionally, whether on or off campus, to produce mental or physical discomfort, embarrassment, harassment, or ridicule. Such activities are not consistent with academic achievement, this policy, the *Student Code of Conduct*, or applicable local, state, and federal laws. Such activities and situations include, but are not limited to:

- Marching in line
- Forced or extreme physical activity
- Forced or involuntary spending
- Standing for a length of time
- Personal servitude
- Sleep deprivation or interruption of consecutive sleep hours
- Acts of humiliation or degradation
- Interruption or interference of academic commitments
- Paddling or any form of physical contact

#### **Sexual Abuse and Harassment**

Wiley College will not tolerate or condone any form of sexually abusive behavior on the part of members of Greek-letter organizations, whether physical, mental or emotional. This is to include any actions, activities or events, whether on or off campus which are demeaning to individuals, including but not limited to verbal harassment or sexual assault by individuals or members acting together. All members of Greek-letter organizations are subject to the provisions concerning sexual harassment/misconduct contained in the *Student Code of Conduct*.

## **Organization Management**

### **Financial Responsibility**

Poor financial management for any student organization is likely to have negative effects on the ability of the organization to have a positive influence on the campus community. Organizations must note the following:

- 1. Unless permission is granted through the Division of Student Affairs, organizations are only approved to have on-campus financial accounts.
- 2. By September 15<sup>th</sup> of each year, each organization will submit an annual budget that has been approved by the membership of the organization.
- 3. Each organization will maintain good financial standing with its national office. Paperwork to certify such must be submitted annually to the Division of Student Affairs.
- 4. Organizations may engage sponsors only with the prior written approval of the Division of Student Affairs.

#### **Meetings and Social Events**

Wiley College sets forth requirements for hosting meetings and social events on or off campus in an effort to foster a safe environment for organization members and guests. Such regulations are designed to complement national organization risk management programs.

1. Organizations that intend to host an event/activity must complete and submit a Building Request Form as well as any supporting documentation needed to the Division of Student Affairs no later than 10 days before any planned event.

#### **Campus Designations**

Organizations should note the following regarding designations and other campus property:

- 1. Only National Pan-Hellenic Council organizations are approved to have designated areas on campus. No other requests will be entertained.
- 2. Organizations are prohibited from painting sidewalks, or other College property.
- 3. Persons or groups who paint or otherwise deface College property are subject to disciplinary action, as it will be considered vandalism.
- 4. Any changes to designated areas must be approved by the Division of Student Affairs and the Director of the Administrative Services.
- 5. Organizations are responsible for the primary care of their designated area. Organizational area not properly maintained will be subjected to fines.

#### **Academic Performance Standards**

- 1. The average GPA for each Greek-letter organization (Chapter GPA) must be 2.5 or higher each semester for chapters to remain in good standing with the College.
- 2. Organizations failing to meet the 2.5 GPA requirement at the end of each semester (excluding summer) will be required to develop an academic improvement plan.
- 3. Organizations failing to meet or exceed the 2.5 academic standard for two consecutive semesters (not including summer terms) are subject to sanctions from the Division of Student Affairs.

#### **Educational Programming**

To enhance the individual and personal development of the campus community, all Greek-letter organizations must engage in at least two (2) programs/workshops per semester (not counting summer terms). Organizations will select which program(s) best meet their particular needs by integrating their mission throughout programming structure. Organizations may co-sponsor educational programs. Programs must have 75% of the organization's membership present to qualify. Topics that must be considered include:

Academic Integrity	Ethical Decision Making	Sexual Assault
Academic Success	Hazing	Study Skills
Alcohol Awareness	Healthy Relationships	Career Development
Communication	Leadership Development	Stress Management
Personal Responsibility	Personal Achievement	Time Management

Programs centered on student health must be co-sponsored with or have the approval of the Office of Student Health, Counseling & Wellness, for liability purposes.

#### **Community Service**

Organizations should be committed to developing citizenship through service. Wiley College offers many opportunities for students to serve the local community. It is imperative that organizations strengthen the campus Greek community by supporting each other's service events. All organizations are required to demonstrate their commitment to service as follows:

- 1. All Greek-letter organizations will engage in a minimum of two community service projects per semester. Service projects must be coordinated through the College.
- 2. Each academic year (not counting summer terms), all organizations must cumulatively acquire an average of 50 service hours per member, with greater than 75% of the membership actively volunteering.
- 3. Each organization will submit a report to the Division of Student Affairs by the last day of each semester as listed on the academic calendar (not including summer term) detailing their compliance with the community service requirement.

#### **Campus Activities**

Organizations should be committed to forming connections with other Non - Greek-letter organizations and persons not part of the campus Greek community. Each organization will participate in/host at least two (2) all-campus activities each academic year (not counting summer terms). Organizations may co-sponsor events.

#### Risk Management

Greek-letter organizations must work with their national organizations to develop individual organization risk management policies. These policies will be submitted to the Division of Student Affairs annually by September 15<sup>th</sup> along with other relevant insurance certificates.

## **Sanctions**

Organizations that fail to meet any or all provisions of this policy or the *Student Code of Conduct*, fails to comply with any conditions of probation or suspension, the Division of Student Affairs may impose sanctions, including, but not limited to, the following:

#### **Disciplinary Sanctions**

- 1. Censure: A warning that an organization's actions are unacceptable and that further infractions will result in more serious sanctions.
- 2. Restitution: An organization shall be required to make reparations for damages or expenses associated with the actions or entities involved.
- 3. Fines: An organization shall be required to make a monetary payment by a specified date. The amount will be \$250 \$500.
- 4. Administrative Probation: Intended to provoke learning and positive change within an organization. Length of the probation will be determined by the Division of Student Affairs.
- 5. Activities Suspension: An organization may be prohibited from participating in campus activities such as, service activities, community-wide events, education programs, Homecoming, Founder's, Spring

- Fling, and membership intake activities. The length of the suspension will be determined by the Division of Student Affairs.
- 6. Social Suspension: An organization may be restricted or prohibited from sponsoring or participating in any social event. The length of the suspension will be determined by the Division of Student Affairs.
- 7. Administrative Suspension: An organization may be temporarily restricted from any or all activities normally permitted to a student organization. The length of the suspension will be determined by the Division of Student Affairs.
- 8. Administrative Expulsion: An organization will lose all rights as a Greek-letter organization recognized by Wiley College. This sanction will be for an indefinite period of time.

#### **Educational Sanctions**

- 1. Educational Workshop: An organization will be required to participate in a program of an educational nature. The exact form of the program will be determined by the Division of Student Affairs.
- 2. Philanthropic Service: An organization shall be required to participate in a service project.

#### **Additional Information**

Any Wiley College faculty, staff, or student may initiate a complaint against a Greek-letter organization for an action that might lead to a sanction pursuant to this policy or the *Student Code of Conduct*. The complaint must be filed with the Division of Student Affairs. Upon the implementation of any sanction by the Division of Student Affairs, the sanctioned organization may appeal its sanction upon notice to the Vice President for Student Affairs 48 hours after the Division of Student Affairs has sent notice to the organization's representatives of its sanction.

When an organization's activities may be a threat to the health, safety or welfare of Wiley College campus community, all or some of its activities may be immediately and/or temporarily suspended. This suspension may include, but is not limited to, all campus activities, College sponsored events, or other activities of the organization. The Dean of Students, Assistant Vice President for Student Affairs and/or the Vice President for Student Affairs has the authority to order such suspension. No hearing or inquiry is necessary prior to said suspension. In addition, the Division of Student Affairs will enforce any sanctions given to Greek-letter organizations by their national office.

# **Guidelines for Membership Intake**

#### **College Representatives**

As it related to membership intake for Greek-letter organizations, the official College representatives involved in the membership intake process are:

- 1. Dean of Students
- 2. Assistant Vice President for Student Affairs
- 3. Vice President for Student Affairs

No membership intake information should be shared with other College faculty or staff.

#### **Required Document Submission for Membership Intake Approval**

Prior to any intake activities, chapters must submit the following to the Office of the Vice President for Student Affairs:

- 1. Wiley College Request for Membership Intake by NPHC Organization (and additional documents as listed on the form)
  - A hard copy of the informational meeting flyer.
  - A proposed schedule of all dates, times and locations for all membership intake activities along with a summary of what each session/activity will entail.
  - Any paperwork from the national organization that needs to be signed by the Vice President for Student Affairs or his/her designee.
- 2. Wiley College Membership Intake Coordinator Agreement
- 3. Wiley College Chapter Member Anti-Hazing Compliance Agreement
- 4. Wiley College *Member Anti-Hazing Compliance Agreement* (to be completed by each active member of the chapter)

#### After the Informational Meeting and Verification of Aspiring Members

- 1. After the informational meeting, chapters must submit the required *Informational Meeting Sign-In Sheet* by noon of the next business day.
- 2. Once candidates for membership are selected, chapters must submit the required *Verification of Candidates* form.
  - The form must be submitted prior to the start date of the official membership intake process.
  - This is the official list of candidates voted on by the chapter that will be submitted to your regional or national representatives as candidates for membership once approved by the College.
  - The Office of the Dean of Students will verify the grades of all candidates.
  - The chapter must receive official approval of candidates from the Office of the Dean of Students before the membership process can proceed.
  - Chapters must also submit any additional paperwork from their national organization that needs to be signed by the Office of the Vice President for Student Affairs or his/her designee.
- 3. All candidates for membership must sign a Candidate Anti-Hazing Compliance Agreement.
  - The form must be signed by all candidates that wish to participate in the membership intake process and these forms must be submitted with the *Verification of Candidates* form.

#### Information Submission

All membership intake documents submitted are kept confidential. In the event that any dates and times need to be changed on the calendars of events, chapter representatives must notify the Office of the Vice President for Student Affairs in writing no less than three (3) business days prior to the new event time.

Membership intake can only take place with the approval of the Office of the Vice President for Student Affairs. In the event that the intake activities begin without the knowledge and signed approval of the Office of the Vice President for Student Affairs, and/or the chapter has not adhered to Wiley College's membership intake guidelines, intake activities will cease immediately, and the chapter will be place on immediate suspension. These sanctions will be administered appropriately at the discretion of the Office of the Vice President for Student Affairs.

#### **Chapter Membership Roster Update**

At the conclusion of the intake process (after initiation), an updated *Chapter Membership Roster* form must be submitted to the Office of the Vice President for Student Affairs to reflect any changes in membership since the *Verification of Candidates* form was submitted.

# **Important Intake Information**

In order to maintain a positive membership intake process, please note the following information:

- 1. Membership intake will only be held during the Spring semester and in such a manner as not to interfere with any exercises of the College, unless otherwise approved by the Vice President for Student Affairs.
- 2. All organizations shall complete requirements connected with their initiation within the designated intake period.
- 3. During initiation period, no organization shall conduct any part of its membership intake procedures without the presence of the official advisors.
- 4. At the request of the Office of the Vice President for Student Affairs, the Office of Student Health, Counseling & Wellness, for liability purposes staff may, at random, examine candidates before, during and after the intake period for the purpose of safeguarding the health of the students being initiated.
  - Any evidence of physical or mental brutality will be reported to the Office of the Dean of Students, Campus Security, and the Marshall Police Department by the medical staff or any person having knowledge thereof.
- 5. For violation of any regulations, the organization will face potential suspension for a period of time to be determined by the Office of the Vice President for Student Affairs.



Vice President for Student Affairs

# Request for Membership Intake by NPHC Organization

The following information must be submitted with this form to be considered for membership intake:

- A hard copy of the informational meeting flyer.
- A proposed schedule of all dates, times and locations for all membership intake activities along with a summary of what each session/activity will entail.
- Any paperwork from the national organization that needs to be signed by the Vice President for Student Affairs or his/her designee.

	CHAPTER INTAKE INFORI	MATION	
Name of Chapter and Organization:			
Date/Time/Location of Informational Med	eting(s):		
Dates intake process will begin/end:	Locati	on of Intake Meetings:	
CHAPTER/OR	GANIZATION REPRESENT	ATIVE INFORMATION	
Chapter Membership Intake Coordina	ntor:		
Wiley College Email Address:		Phone:	
Chapter President:			
Wiley College Email Address:		Phone:	
Chapter Advisor(s) Overseeing Intake	o:		
Email Address:		Phone:	
Regional/National Representative:			
Email Address:		Phone:	
	CERTIFICATION		
By signing this document, the Chapter Adalso agrees to the following conditions per t	dvisor certifies that the informathe he <i>Greek Life Code of Conduc</i>	ation presented is accurate and	correct. The Advisor
<ul> <li>The chapter will comply with all the and our national organization.</li> <li>The chapter will comply with local Membership Intake process.</li> <li>Once reviewed, the Office of the Vletter.</li> </ul>	, state and federal laws, and 0	College and national organizatio	n policies during the
Chapter Advisor	Signature		Date
Dean of Students	Signature		Date
Asst. Vice President for Student Affairs	Signature		Date

Signature

Date



# **Membership Intake Coordinator Agreement**

Semester/Year:							
Chapter/Organization:							
Membership Intake Coordinator Name:							
The Chapter Membership Intake Coordinator is to statement.	o initial each box acknowledging their agreement with each						
The state of the s	ollege <i>Greek Life Code of Conduct for NPHC Organizations</i> , pertinent on from my national organization regarding Membership Intake.						
I will educate my chapter on all of the regul Membership Intake activities conducted by r	ations of Membership Intake and will keep the College informed on all ny chapter.						
I agree to provide the Office of the Vice Pres by their deadlines.	I agree to provide the Office of the Vice President for Student Affairs all required forms related to Membership Intake by their deadlines.						
· ·	I understand that if Membership Intake forms are not fully completed and signed by all parties by the outlined deadlines, intake of new members will NOT be allowed.						
	ormation submitted to the College and will only allow information that is sion to the College to verify the validity of all information submitted.						
The state of the s	submitted to the College is found to be false or misleading, the College nip Intake process pending full investigation of all statements.						
indicates the Chapter is unfit for initiating ne							
Compliance Agreement. I further understand	ter Anti-Hazing Compliance Agreement and the Member Anti-Hazing that Office of the Vice President for Student Affairs reserves the right if my chapter is found or suspected of being in violation of this policy.						
· ·	vities will coincide with the policies set forth by my national organization. al Organization must be supported in writing by the Chapter Advisor, the quarters.						

	CERTIFICATION	
Chapter Intake Coordinator	Signature	Date
Chapter Advisor	Signature	Date
Dean of Students	Signature	Date
Asst. Vice President for Student Affairs	Signature	Date
Vice President for Student Affairs	Signature	Date



Vice President for Student Affairs

# **Chapter Anti-Hazing Compliance Agreement**

GO FORTH inspited.							
The	Chapter of						
(print Chapter name) certifies that all activities sponsored or required and relevant local, state, and federal laws.	d by our members or candidate	(print Organization name) es comply with Wiley College policies and procedures					
or to demean, disgrace, or degrade a person. It the Wiley College Student Code of Conduct.	Hazing is prohibited as define All forms of hazing by any Coll , such as separation from the	ight to inflict physical or mental harm on a person d in Texas Hazing Law (Statute: § 37.151) and ege student, student organization, or employee, College or loss of recognition by Wiley College,					
We understand that failure to uphold the College's Anti-Hazing Policy as stated in the Wiley Colleges policies and regulations may result in organizational and/or individual sanctions or charges. We also understand that participation in any hazing activity or knowledge of it and taking no action to stop the hazing is in effect giving our approval to haze. We understand our responsibility to not allow members of our organization, whether graduate/alumni status or affiliated at another institution of higher education, to haze our candidates. Failure to report any such activity of which we become aware of may result in individual sanctions or charges.							
Expect	ations during Membersh	ip Intake					
<ul> <li>such as "pledging" should not be used</li> <li>Hazing is not tolerated in any form a organizations.</li> <li>The Membership Intake process (inclute beginning of membership intake</li> </ul>	I in reference to membership in is part of the membership int inding any presentation of mem	ive, educational experience for all involved. Terms ntake activities. take process or as acts of individual members of obers) should end by the specified timeline given at the Vice President for Student Affairs or his/her					
<ul> <li>The practice of surprising new membinformed as to the date of initiation no</li> </ul>	informed as to the date of initiation no later than two weeks after the Membership Intake process begins.  • New members should never be subject to sleep deprivation and should never be forced to stay or live anywhere against						
	CERTIFICATION						
the Campus Security, Marshall Police Departmand/or confirmed violations of rules and regula	agree to abide by Wiley Colle nent and the Organization's natio ations.	ge rules and regulations. We also understand that nal headquarters will be notified of cases of alleged					
Chapter President	Signature	Date					
Chapter Intake Coordinator Signature Date							
Chapter Advisor	Signature	Date					
Dean of Students	Signature	Date					
Asst. Vice President for Student Affairs	Signature	Date					

Signature

Date



# **Member Anti-Hazing Compliance Agreement**

I,(Name of Member)	, a member of the(Na	Chapter of ame of Chapter)
	·	s not be tolerated at Wiley College.
(Name of Organization)		
disgrace, or degrade a person. Hazing is Wiley College Student Code of Conduction	prohibited as defined in Texas ct. All forms of hazing by any perious penalties, such as separ	r mental harm on a person or to demean, Hazing Law (Statute: § 37.151) and in the College student, student organization, or ration from the College or loss of recognition lation of these rules.
I understand that failure to uphold the C regulations may result in individual sanct		stated in the Wiley Colleges policies and
effect giving our approval to haze. I unde	rstand my responsibility to not a nother institution of higher edu	and taking no action to stop the hazing is in allow members of our organization, whether acation, to haze our candidates. Failure to vidual sanctions.
	all Police Department and the	ge rules and regulations. I also understand Organization's national headquarters will be ulations.
Chapter Member Name	Signature	Date
Chapter Intake Coordinator	Signature	Date
Chapter Advisor	Signature	Date
Dean of Students	Signature	Date
Asst. Vice President for Student Affairs	Signature	Date
Vice President for Student Affairs	Signature	Date



# **Informational Meeting Sign-In Sheet**

Semester/Year:	
Chapter/Organization:	
Meeting Date/Time/Location:	

This form must be submitted to the Office of the Vice President for Student Affairs the next business day after the Informational Meeting. Attach additional sheet(s) if more space is needed. If your National Organization has an official Informational Meeting sign-in sheet, please submit a copy of that form(s), inclusive of attendee signatures in addition to this form.

Name	ID Number	Phone	Email

	CENTIFICATION	
Chapter Intake Coordinator	Signature	Date
Chapter Advisor	Signature	Date
Dean of Students	Signature	Date
Asst. Vice President for Student Affairs	Signature	Date
Vice President for Student Affairs	Signature	Date

CERTIFICATION



# Verification of Candidates

	Semester/Year:		
	Chapter/Organization:		
	Total Number of Candidates:		
member repres	ership into our organization and	will be duly initiated per Office of the Vice Presiden	individuals listed below are candidates for the approval of our regional and/or national t for Student Affairs. The Office of the Vice ates to the Chapter Advisor.
Chapte	er Intake Coordinator	Signature	Date
Chapte	er Advisor	Signature	Date
		Candidate Informat	ion
Each of and population	candidate waives their rights gran ermit Wiley College to release ation.	ted to them by the Family Emy academic information	Educational Rights and Privacy Act of 1974 (FERP to my chapter. This waiver will be in effect un
_	Candidate's Name	ID Number	Signature
-			
-			
-			
-			
-			
-			



## **Candidate Anti-Hazing Compliance Agreement**

No Greek-letter organization, student or alumnus shall conduct nor condone hazing activities. Hazing is defined as any action taken or situation created, intentionally, whether on or off campus, to produce mental or physical discomfort, embarrassment, harassment, or ridicule. Such activities are not consistent with academic achievement, the *Student Code of Conduct*, or applicable local, state, and federal laws. Such activities and situations include, but are not limited to:

- Marching in line
- Forced or extreme physical activity
- Forced or involuntary spending
- · Standing for a length of time
- Personal servitude
- Sleep deprivation or interruption of consecutive sleep hours
- Acts of humiliation or degradation
- Interruption or interference of academic commitments
- Paddling in any form

Students should be aware of Texas Hazing Law(s). The statutes read:

§ 37.151: Any intentional, knowing, or reckless act, occurring on or off the campus of an educational institution, by one person alone or acting with others, directed against a student, that endangers the mental or physical health or safety of a student for the purpose of pledging, being initiated into, affiliating with, holding office in, or maintaining membership in an organization.

§ 37.152: A person commits an offense if the person: (1) engages in hazing; (2) solicits, encourages, directs, aids, or attempts to aid another in engaging in hazing; (3) recklessly permits hazing to occur; or (4) has firsthand knowledge of the planning of a specific hazing incident involving a student in an educational institution, or has firsthand knowledge that a specific hazing incident has occurred, and knowingly fails to report that knowledge in writing to the dean of students or other appropriate official of the institution.

§ 37.154: It is not a defense to prosecution of an offense under this subchapter that the person against whom the hazing was directed consented to or acquiesced in the hazing activity.

Anyone violating this policy will be subject to disciplinary action and may also face criminal prosecution. Cognizance and understanding of the above definition and the use of common sense in the carrying out of intake activities should be sufficient to guide campus chapters to avoid hazing violations.

#### **CANDIDATE CERTIFICATION**

۱۲	nave read	the \	Niley (	College	State	ment on	Hazing	and the	Texas	Law(s)	on Hazir	ng, and	agree	not to	participate	or s	ubject
m	yself to su	ich b	ehavio	r or act	s. I u	ınderstar	nd that i	f a hazin	g incide	ent shou	uld occur	it is to	be rep	orted i	immediate	ly.	

Candidate Name	Signature	Date
Chapter Intake Coordinator	Signature	Date
Chapter Advisor	Signature	Date
Dean of Students	Signature	Date
Asst. Vice President for Student Affairs	Signature	Date
Vice President for Student Affairs	Signature	 Date

# GO FORTH inspired.