



Policy Title: Credit by Examination Policy
Policy Type: Administrative
Policy Number: ADM Policy #03-10-09
Responsible Office: Office of the Registrar
Applies to: College Community
Approving Authority Date: Cabinet (2018)
Date of Previous Revision: 07/21/2020

POLICY STATEMENT

Academic credit may be earned by means of a departmental examination or by means of a standardized examination such as the College Level Examination Program (CLEP). Credit is not permitted for courses previously taken for credit or audit. Credit earned by examination may not be used to reduce the requirement that 25 percent of the semester credit hours required for degree completion must be earned through instruction at Wiley College. The Office of the Registrar will post the credit on the student's permanent academic record upon receipt of documentation of a passing score and proof of payment as outlined in the Special Fees section of the College Catalog.